



JUNE 2023

CITY MANAGER'S REPORT

WWW.GALVESTONTX.GOV/CITYMANAGERSREPORT

A MESSAGE FROM OUR CITY MANAGER



One of the community events I look forward to each year is the Galveston Roundtable of Foundations' State of the City address at Galveston College. This year's event is Tuesday, October 10.

During this annual event, I join Mayor Craig Brown to outline projects, plans, and our progress on issues important to residents. For nearly a decade, the Galveston Roundtable of Foundations has sponsored this event to facilitate informing residents and encouraging civic participation.

In addition to our presentation, staff from every city department will be there to answer individual and department-specific questions. Representatives of the Park Board of Trustees and the Port of Galveston will also be available to answer questions.

The evening begins with light refreshments in

the Seibel Wing of the Cheney Student Center at Galveston College on Avenue Q at 5:30, and the program starts at 6. Free parking is available in the GC lots off Avenue Q.

The mayor and I will give a presentation and then do a question-and-answer session. Residents may submit questions before October 5 online by visiting www.galvestontx.gov/stateofthecity. We will also accept written questions during the event. If we are unable to answer your question during the allotted time, we will answer you via email after. If you are unable to attend the event in person, the City of Galveston will also livestream the event on Facebook at City of Galveston, TX. We encourage and look forward to your participation in the State of the City.

*Sincerely,
Brian Maxwell*

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CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- 51 -Court cases heard in Municipal Court
- 3 -Housing Abatement cases heard in Municipal Court
- 13 -Public Nuisances abated.
- 34 -Complaint based cases
- 408 -Self-initiated cases
- 153 - Complaints received
- 1021 -Total investigations
- 33 -Vehicles Towed
- 56 -Vehicles Red Tagged
- We had 71 -Residential Parking Permits issued, 130-Visitors passes and 0 -Temporary passes assigned.
- 274 golf carts permitted
- Long Term Parking Permits – 7 issued
- Regular Parking Citations – 2,041 citations
- Department Received in Payments-
- Golf Carts- \$ 54,200.00
- Alarms- \$ 1,650.00
- Ground Transportation - \$ 2,635.00
- LTP (Long Term Parking Lots) - \$70.00
- Hired new Parking Enforcement Supervisor
- Accepted applications for vacant positions: Deputy Marshal, Parking Enforcement Officer



UPCOMING PROJECTS

- Staff available to assist in community events



VIEW REPORTS

- Click here for the [report](#)
- Click here for the [City Parking Revenue](#)
- Click here for the [Park Board Parking Revenue](#)
- [Ground transportation report](#)

COMMUNITY OUTREACH



LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and website. This included responding to media requests and updating the city website
- Created daily content for city social media channels to inform the public about city-related events
- Prepared the City Manager's Report
- Provided audio/visual assistance for City Council, planning commission, landmark commission and zoning
- Represented the city at various community events and meetings and solicited public feedback
- Assisted with several departmental requests for promotional materials, planning public meetings and updating the website
- Completed training for new OnSolve emergency alert system
- Hired new police media specialist
- Developed hurricane preparedness materials
- Implemented "Moment with a Manager" Facebook Live segment
- Implemented Lyft safe rides program for Independence Day weekend
- Created promotional materials for July 4 celebrations
- Executed press event for new Juneteenth signs



UPCOMING PROJECTS

- Developing community engagement programs
- Planning "409 Day" - citywide community event
- Design community flag

LAST MONTH'S VIDEOS

- [Pet of the Week: Tiny and Wally](#)
- [Mutts with Manners with Trelle Dandridge](#)
- [The Birthplace of Juneteenth sign](#)
- [Are you Hurricane Ready?](#)

SPECIAL EVENTS

LAST MONTH'S ACCOMPLISHMENTS

- Held 4 meetings with event organizers regarding their events
- Continued planning for Upcoming Events (July-November)
- Special Event Permits Issued: 3
- Loudspeaker Permits Issued: 20
- Completed Events:
- June 10: Galveston Island Market
- June 17: Juneteenth Parade & Picnic
- June 17-18: Juneteenth Festival

UPCOMING PROJECTS

- July 4: Independence Day Parade & Fireworks
- July 10: FASA Gulf Coast Nationals Opening Ceremonies
- July 15: 10th Annual Old Smokey Throwdown
- August 11-12: Moody Gardens Air, Car, and Boat Show
- August 12: Galveston Island Beach Revue
- For additional information on Special Events, please visit <https://www.galvestontx.gov/calendar.aspx?CID=26> or reach out to our team at (409) 797-3705 or MPierce@GalvestonTX.gov

LEGISLATIVE AFFAIRS



VIEW REPORTS

- [Legislative Report June 2](#)
- [Legislative Report June 9](#)
- [Legislative Report June 16](#)
- [Legislative Report June 27](#)
- [Legislative Report June 30](#)

ENGINEERING & CONSTRUCTION



LAST MONTH'S ACCOMPLISHMENTS

- **Permitting Activity:**
- **Residential and Commercial Building Permits**
- **Infrastructure Permits:** Subdivision water, sewer, roads, drainage and ADA, 2-year Maintenance and Final Approval and Acceptance.
- **Utility (5G/4G, Electrical, Gas, fiber optic) and Geotechnical/Environmental Boring Permits**
- **Culvert survey to determine as-built flow line of ditches and outfalls and corresponding construction staking – 4**
- **Temporary License to use (TLTUs) – 15**
- **Residential house move permit – 0**
- **Projects in Development Phase:**
- **14th Street Construction Phase Engineering Services – City Council approved a pre-positioned agreement at the June City Council Meeting. No new activity, still waiting for FEMA Approval of Plans.**
- **14th Street Construction Owner's Representative Services – City Council approved a pre-positioned agreement at the June City Council Meeting. No new activity, still waiting for FEMA Approval of Plans.**
- **Projects in Design Phase:**
- **South Shore Stormwater Pump Station Grant (Design & Construction \$57M) – The geotechnical engineer conducted a field reading of static groundwater elevations along the project corridor. The engineer continued performing hydraulic modelling, developing 30% project layout of the pump station and off-site storm drain conveyance/collection system. Discussed possible fuel types for the backup power generation needs of the proposed pump station. This project is ongoing.**
- **Stormwater Master Plan – The consultant has completed the existing conditions model and the model calibration and prepared exhibits for the first public comment meeting for the project. The consultant team facilitated the first public meeting at the 30th Street Community Center on December 15th. This project is ongoing.**
- **Beach Pocket Park #3 Parking Lot Improvements**
- **11 Mile Road Drainage Improvements (FM3005 to Gulf of Mexico)**
- **Terramar WWTP Preliminary Design – Final PER report submitted.**
- **Pirates Beach Lift Stations 40, 47 and 35 Design**



- 30-inch Gifford Hill Aged Pipe Supply Waterline Replacement Projects in 95-100% Design
- 14th Street Stormwater Pump Station HMGP DR-4332-024 – 100% Design completed (Design & Construction \$35M), working through comment review period with FEMA and other stakeholders.
- New 7 MG Ground Storage Tank #2 at Airport Pump Station — 100% Design in Progress
- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank – 100% Design in Progress
- 59th Street Pump Station Tanks Rehabilitation Preliminary Engineering (PER)/Feasibility Study
- 36" Old Causeway-RR Bridge Waterline Rehabilitation PER
- Lead and Copper Rule – Data collection phase underway with the Consultant.
- Galveston Water Resource Plan
- Port Outfalls Repair and Upgrade to 25-year Storm Atlas 14 Intensities Projects in 30% Design, Study or Reports
- City Waterwells Asset Condition Assessment and Evaluation and Aquifer Storage and Recovery Appraisal Project.
- Senate Bill 3 Water Utility Emergency Preparedness Plan – The deliverable has been submitted to TCEQ for review and comment. TCEQ provided comments to the initial submittal requesting additional information/clarifications be made. The City's consultant prepared the revisions and submitted this to TCEQ for approval.
- Skymaster Road Boat Launch – Following council approval in October the contract was finalized with the consultant and a project kickoff meeting was scheduled for December 6, 2022.
- Projects in Construction:
 - Avenue S Reconstruction from 53rd to Seawall (thru Galveston County) – The Contractor is working on installing the new water main along Avenue S between 53rd and 49th Streets. The project is ongoing with utility work, pavement reconstruction and sidewalk improvements in progress. This project is ongoing and continuing eastward along Avenue S.
 - Island Transit Flood Dewatering VFD Pumps, Generator and Elevated Platform – The City is working with the Contractor on beginning closing out the construction phase.
 - 18th Street Storm Drain Improvements – Work to the south of Harborside is complete and the Contractor requested a partial substantial completion walkthrough. The Contractor worked on completing deficient items noted on the punch list. The Contractor also continued working on the construction of the outfall structure at the ship channel. The coffer dam has been constructed and the Contractor is preparing to begin driving foundation support piles into the ground for the bulkhead tieback system. Construction is ongoing.
 - Church Street Storm Drain Improvements – 33rd to 37th Streets –The Contractor com-

pleted placing the asphalt concrete surface of the road along the project corridor except at the intersection of 35th Street & Church. Construction is ongoing.

- 35th Street Storm Drain & Utility Improvements – The Contractor continued working on stabilizing the roadway subgrade soils in preparation of replacing the driving surface. Construction is ongoing.
- Airport PS and new MG Ground Storage Tank #1
- Airport PS Disinfection Upgrade
- 37th St. Improvement Project – Installation of the proposed utilities has slowed while the Contractor focused work efforts this month on identifying all existing utilities that will cross the proposed improvements along the corridor and identify potential conflicts. Based upon the results, the Contractor has decided to focus construction efforts on installation of the new water main along the 37th Street Corridor. Construction is ongoing for both project segments: Broadway & Avenue P and Avenue P and Seawall Blvd.
- 23rd Street Reconstruction from Broadway to Seawall (thru Galveston County) – The Contractor adjusted the sequence of work to allow for remediation efforts of the petroleum substance encountered at Broadway & 23rd Street and shifted the work zone to perform work along Av-

enue K between 21st & 23rd Streets. Construction is ongoing.

- 23rd Street Downtown Corridor – Construction of this project is continuing with the Contract working on the west side of the street between Mechanic and Market Streets. Work is progressing northward along 23rd Street. Construction is ongoing.

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Ongoing grounds maintenance at City Hall and Fire Station #1
- Replaced the HVAC coil in the rooftop unit at the Main WWTP Maintenance Building.
- Repaired a leaking HVAC in the Main WWTP.
- Repaired the HVAC unit at the 29th Street Lift Station.
- Replaced the controller on the emergency generator at the Terramar WWTP
- Handled and completed 548 work orders.



UPCOMING PROJECTS

- Resume the City Hall Window Project
- Begin the City Hall 4th Floor Renovation Project
- Ongoing landscaping maintenance at City Hall and Fire Station #1

FINANCE

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Finalizing FY2024-FY2028 Five Year Capital Improvement Plan
- Departments finalized FY2023 budget estimates and FY2024 budget proposals
- Continued work on the FY2024 Budget



UPCOMING PROJECTS

- Continue work on the Capital Improvement Plan for FY2024-FY2028
- Continue work on the FY2024 Budget

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Executed Contract for City Hall 4th Floor Renovations
- Bid Opening RFP 23-14 Health Benefits Consultant
- Bid Opening RFP 23-13 City Hall 4th Floor Renovations
- Advertised RFP 23-16 Scholes International Airport ATCT Window Replacements
- Advertised RFP 23-17 Fire Department Uniforms.
- Bid Opening RFP 23-15 Utility Billing Print and Mail Outsourcing
- Conducted monthly purchasing, P-Card and Contract Management Training for COG staff.



VIEW

REPORTS

- View the report [here](#)



UPCOMING PROJECTS

- Drafting Solicitation for the Recycling Office Building.
- Drafting Solicitation for Vending Services
- Drafting Solicitation for City Comprehensive Plan
- Drafting Solicitation for 14th Street Pump Station
- Drafting Solicitation for Sanitary Lift Stations 6, 8 & 26
- Project on hold for Armored Car Services
- Drafting Solicitation for City Hall 4th Floor furniture and remodel
- Drafting Solicitation for 61st Street Property for sale and remediation
- Drafting Solicitation for CAD/RMS System
- Drafting Solicitation Parks and Concessions Services
- Drafting Solicitation for Disaster Consulting
- Drafting Solicitation for Sanitary Sewer
- Drafting Solicitation for City Hall East Side Terracotta Stone Work Repairs
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for 6 Lift Station Rebuilds for various locations
- Drafting Solicitation for Storage Tank Rehab 59th Street
- Drafting Solicitation for Storage Tank Rehab Airport
- Drafting Solicitation for Storage Tank Rehab UTMB
- Drafting Solicitation for 10 Mile elevated Road Storage Tank
- Drafting Solicitation for Grant Writing and Administration (Island Transit)
- Drafting Solicitation for Liquid Ammonia Sulfate (LAS) Chemical
- Drafting Solicitation for City Secretary Furniture
- Drafting Solicitation for Airport Control Tower Window Replacement
- Drafting Solicitation for Auto Body Shop Repairs
- Drafting Solicitation for Exterior Airport Terminal Building Repairs
- Drafting Solicitation for 23rd Street Waterline Offset
- Drafting Solicitation for Galveston Incinerator
- Drafting Solicitation for replacing the existing elevator at airport control Tower
- Drafting Solicitation for replacing the existing airfield control and monitoring system in the control tower
- Drafting contract for Wastewater Master Plan
- Drafting contract for UTMB Elevated Storage Tank Rehab and Disinfection Upgrades
- Drafting Solicitation for Supplemental Automotive Vendor Repairs
- Drafting Solicitation for Supplemental Towing
- Drafting Solicitation for Outside Auditing Services
- Drafting Solicitation for Stewart Beach Pavilion
- Drafting Solicitation for Temporary Beach Patrol Temporary Facilities
- Drafting Solicitation for Architectural Design of a Galveston Island Beach Patrol facility at Stewart Beach

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

- To date, crews have installed 6,985 AML meters in Beacon
- 107 customers signed up for the Eye on Water app

Performance Measures	FY 2019	FY 2020	FY 2021	FY 2022	1st Qtr FY23	2nd Qtr FY23	3rd Qtr FY23
Meters re-read manually	364	550	321	602	658	1,387	931
Adjustments	2,090	1,536	2,003	2,375	681	597	563
Adjustments (\$\$\$)	\$ 374,840	\$ 341,172	\$ 373,460	\$ 208,133	138,169	59,856	45,315
Water Bills emailed			73,149	75,338	20,902	20,620	21,212
Water Bills Mailed Out	255,015	255,470	245,009	233,831	57,635	57,282	56,649
Outstanding "water concern" emails received	236	309	323	281	25	54	26
Outstanding "water concern" emails completed	300	509	306	210	25	43	24
Service Orders	20,806	15,078	18,437	18,967	5,533	4,403	5,694
New Customer connections	3,239	3,556	3,483	3,660	667	738	980



UPCOMING PROJECTS

- Continue participation on the core team relating to the AML implementation project
- Continue using Beacon to identify vacant usage and leaks
- Encourage customers with AML meters to enroll in Eye on Water
- Continue to encourage e-bills and autopay
- Continue delinquent calls and shut offs

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

- Team participation on the selection committee for the new ERP system

Performance Measures	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ACTUAL
Number of vendor payments completed	5,476	5,103	5,926	5,039	3,953
Number of checks as percent of total vendor payments	91.07%	85.07%	75.41%	74.94%	72.17%
Number of electronic payments as a percent of total vendor payments	8.93%	14.93%	24.59%	25.06%	27.83%
Number of funds managed	284	118	124	126	137
Investment Portfolio (Millions)	\$139	\$169	\$150	\$162	\$236
Interest Earned (Thousands)	\$3,247	\$1,923	\$81	\$173	\$4,623
Number of FEMA Ike PW's closed out	5	1	16	11	19
Number of FEMA Ike PW's finalized	56	31	25	28	40
Number of FEMA Harvey PW's closed out	10	2	10	0	0
Number of FEMA Harvey PW's finalized		3	14	0	0
Number of bank accounts reconciled	34	34	34	34	35



UPCOMING PROJECTS

- Gravity application version upgrade
- FY23 interim audit fieldwork

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- Water rescue training
- Hurricane assignments and training
- Budget meetings FY 2023-2024
- Various company level inspections
- Renewal of GEMS contract

ACCIDENT MAJOR	77	9.2%
AIRCRAFT INCIDENT	2	0.2%
ASSIST BY FIRE	89	10.6%
BOAT CALL	2	0.2%
CHOKING	2	0.2%
DROWNING / DIVING / SCUBA ACC	13	1.6%
DUMPSTER TRASH FIRE	4	0.5%
ELECTRICAL PROBLEMS SPARKS	6	0.7%
EXTINGUISHED FIRE	2	0.2%
FIRE ALARM	108	12.9%
FIRE OUTSIDE	11	1.3%
FIRST RESPONDERS	345	41.2%
GAS LINE BREAK LEAK	2	0.2%
GRASS	6	0.7%
HAZMAT	3	0.4%
MUTUAL AID FIRE	1	0.1%
OSSI FIRE TEST CALL	1	0.1%
PENETRATING TRAUMA	4	0.5%
POWER LINES DOWN TRANSFORMER	25	3.0%
RESCUE	24	2.9%
SMELL OF SMOKE GAS INSIDE	16	1.9%
SMELL OF SMOKE GAS OUTSIDE	4	0.5%
STRUCTURE FIRE	16	1.9%
UNCONSCIOUS	71	8.5%
VEHICLE FIRE	2	0.2%
WASHDOWN	2	0.2%
Total:	838	100.0%



UPCOMING PROJECTS

- July 4th Event
- Collective Bargaining
- Civil Service Exam "For New Hirers"
- Extrication Demo For UTMB
- Training for the Month



LAST MONTH'S ACCOMPLISHMENTS

- Total rolling stock count - 592
- Mechanics worked on
- Total pieces of assets with work orders - 258
- Total work orders - 668
- Number of work orders with specific repair reasons.
- Repairs from PM's Services - 91
- General Repairs - 655
- Accident Repairs - 9
- Other Repairs - 4
- Vandalism - 0
- Road Calls - 102
- Add On Item - 5
- Preventive Maintenance Services - 328
- Warranty - 0
- Non-Vehicle Repair - 33

Other Services

- Provided 67,705 gallons of fuel for the city and outside organizations.
- City gallons \ 44,673
- Galveston County gallons \ 5,334
- Parks Board gallons \ 7,923
- Port of Galveston gallons \ 4,838
- Jamaica Beach gallons \ 663
- Bayou Vista gallons \ 613
- Galv County Health District \ 3,628
- Navigation District gallons \ 28
- New decals for older fleet vehicles with new designs.
- Fourth steel wheel trolley under restoration by GOMACO Trolley Company.
- Updating older GPS systems in some city units.



UPCOMING PROJECTS

- Continue fleet services.
- Installation of new GPS systems in all city units.
- Restoration of the steel wheel trolley by GOMACO Trolley Company.

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- 2023 CDBG & HOME Program - City is receiving CDBG funding of \$1,099,400 and HOME funding of \$284,860; an increase of \$13,587 (+1.24%) and the HOME amount is an increase of \$12,591 (+4.52%) from the 2022 program year allocations
- Completed the citizen comment period for the planning process; no comments were received on proposed projects
- Proposed CDBG and HOME Programs' projects were presented to council
- Staff is continuing working on the 2023 Action Plan
- 2022 CDBG & HOME Program
 - Program year-end close on May 31st
 - Conducting close-out audits on activities
 - Financial Management – Facilitated review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
 - Staff met with Finance to discuss draw and program income
 - Tenant-Based Rental Assistance Program- To date, assisted a total of 78 LMI households with rental assistance for one (1) year and security deposit
 - Staff determined 4 low-income households eligible for assistance
- Staff received applications and are processing intake reviews
- Davis-Bacon – Staff reviewed certified payrolls
- Monitoring Review – Staff received final Monitoring Letter from HUD
- Staff answered Monitoring Letter and updated procedures as outlined in letter
- Staff conducted desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Entered all project accomplishments into HUD's Integrated Disbursement and Information System
- Technical Assistance
 - Provided assistance for 54 homeowners with housing information, 32 homebuyers for homebuyer assistance program, 24 inquiries for Galveston County housing program, and over 210 phone inquiries for rental assistance
- Training Webinars – Staff attended the City of Galveston Leadership Training course at Galveston College
- Staff participated in the webinar Undisbursed CDBG Funds at Risk of Cancellation
- Staff participated in the In-Core meetings
- Staff completed the Purchasing Training



UPCOMING PROJECTS

- 2021 Street Repaving Project – (HUD Regulatory Requirement)
- Complete the additional environmental review process for completion of the project
- 2022 Consolidated Annual Performance Evaluation Report (CAPER) – (HUD Regulatory Requirement)
- Preparation for the 2022 CDBG & HOME program year accomplishments reporting for HUD
- 2023 CDBG & HOME Program – (HUD Regulatory Requirement)
- Continue developing for the proposed 2023 CDBG and HOME program year projects
- Council approval of 2023 projects
- Complete 2023 Action Plan and submit to HUD
- Financial Management – (HUD Regulatory Requirement)
- Facilitate review of project accounts for allowable and allocable expenditures and preparation of adjustments as needed for development of program drawdowns to reimburse the City
- Tenant-Based Rental Assistance Program (TBRA) – (HUD Regulatory Requirement)
- Staff will continue to accept, review and process application submitted under the TBRA Program. This program will assist qualified low-income households with rental assistance for one (1) year and security deposit
- Homebuyer Assistance Program (HAP) – (HUD Regulatory Requirement)
- Staff will be accepting applications for the City's HAP, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- Davis-Bacon – (HUD Regulatory Requirement)
- Staff will continue to review certified payrolls
- Monitoring Review – (HUD Regulatory Requirement)
- Staff will conduct desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant
- Staff will enter all project accomplishments into HUD's Integrated Disbursement and Information System (IDIS)
- Training Webinars – (HUD Regulatory Requirement)
- Staff will participate in HUD training webinars

HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- Held two New Hire Orientations. Hired Thirty-Three (33) New Employees.
- Held Civil Service Exams for Lateral Police Officers.
- Held Civil Service Entrance Exam for the Fire Department.
- Held Civil Service Entrance Exam for the Police Department.
- Hosted and Presented Galveston College Leadership Course 2 “Public Administration: Leadership vs. Management”.
- Attended virtually the FTA Drug and Alcohol Question and Answer Session.
- Attended the 2nd Annual SIBGOV 2023 Galveston Juneteenth Success in Business.
- Attended virtually the SHRM23 Annual Conference.
- Hosted Virtual Health Benefits Plan Board Meetings.
- Continual involvement in processing employee new hires, promotions, salary changes, civil service activity, and unemployment hearings.
- Continue support of City Departments in filling job vacancies.



UPCOMING PROJECTS

- New Hire Orientation
- Continue support of City Departments in filling job vacancies.

Information Technology



LAST MONTH'S ACCOMPLISHMENTS

- Mitigated security risks to the City's network by:
 - Blacklisting 7 addresses/domains related to phishing or spam.
 - Responded to Five (5) public information requests
 - Completed configuration and place 6 new police department vehicles into use
 - Tier 1 support completed 230 technical support tickets
- Completed cradlepoint upgrade for Police Department Units
 - Completed configuration changes to the police video solution
 - Completed project activities on the RM204 audio upgrade project
 - Continued activities on other open projects



UPCOMING PROJECTS

- Activities related to the completion of a needs assessment project for the Police Department RMS/CAD system replacement project
 - Project activities on the AMI project
 - Project activities for the ERP system replacement project
 - Project efforts on the IT service desk replacement software solution
 - Project activities on the drainage assessment project and rate fee project
 - Accela software system changes project
 - Laserfiche software system changes project
 - VUEWorks software system upgrade project
 - Citywide security camera needs assessment and update project
 - Complete UPS project
- Begin annual equipment refresh project for police and other city assets for total refresh of 112 assets
 - Purchase and being strategic planning for the implementation of dual factor authentication
 - Deploy two new physical servers at the primary data center and move decommissioned servers to the disaster recovery site, surplus two EOL servers at DR
 - Deploy and configure two replacement switches at the Justice Center
 - Purchase, configure and deploy two replacement switches that serve the League City data center connection for the police department
 - Run new cable drops at the city garage, McGuire Dent and Wright Cuney facilities

Information Technology

GIS Division



LAST MONTH'S ACCOMPLISHMENTS

- Completed six (6) GIS map and data requests consisting of one thousand thirty (1030) items:
- Updated 9 sanitary sewer overflows with data from June 2023
- Updated 949 easements
- Updated 3 Capital Improvement Project layers
- Updated GEOIDs (9048) for Park Board for Rental Registration
- Abandonments - entered/digitized 28 City of Galveston ROW abandonments from ordinances
- Public Shapefiles - Exported 16 featureclasses to shapefiles to update the Public GIS Data Downloads page with current data.
- Completed seven (7) GIS Support requests consisting of nine (9) items:
- Created 3 Portal accounts
- Created AGOL account for users
- Republished storm water beta layer
- Created Portal account for users
- Republished external Planning and Development Layers mapservice
- Export out City Force Streets features from the CIP layer
- Upgraded Portal account for user to allow editing
- VUEWorks Test Environment - Successfully created VW Mapservices and tested new mobile functionality
-
- Responded to zero (0) Public Information Requests.

Ongoing Projects

- City Abandonments
- Researching the public records and Laserfiche, downloading abandonments, digitizing and publishing to GIS Portal
- City Easements
- Researching the public records, plats, downloading easements, digitizing and publishing to GIS Portal
- VUEWorks Upgrade
- Testing WorkforceVUE's new Version



UPCOMING PROJECTS

- Cemetery Management System

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- [Fixed route ridership: 14,398](#)
- [Seawall route: 3256](#)
- [Streetcar: 1541](#)
- [Charter: 2, Charter Billing: \\$200](#)
- [Island Transit Monthly Report](#)



UPCOMING PROJECTS

- **Continue operations**

PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Mowed grass and maintained litter from all City-Owned or City-Managed Parks, Ballfields and Facilities as well as main thoroughfares, Right-of-ways, City owned cemeteries and the I-45 feeder roads
- Secured and Monitored Park Facilities and Equipment
- Repaired park maintenance equipment
- Assisted Citizens in Locating Family Plots at All City Owned Cemeteries
- Cleaned graffiti in parks and playgrounds
- Marked all baseball and softball fields daily for league play.
- Installed new fence at Hooper Field
- Delivered park benches and prepped stage area for Summer Band Concerts
- Installed landscape lighting at northeast corner of Crockett Park
- Repaired splash pad at Wright Cuney Park



UPCOMING PROJECTS

- Placed flags for 4th of July
- Planned and prepared for FASA Nationals Softball Tournament
- Install lighting at Hooper Field
- Install bleachers at Hooper Field
- Complete fencing at Hooper Field
- Remove dead trees from Jones Park
- Trimming palm trees down Broadway
- Water fountain restoration project at Kempner Park
- Bid Stages of Sandhill Crane Soccer Complex
- Design Stages of Jones Park Renovation
- IDC Parks Package 3 and 4 Projects
- Install storage area at Crockett Park

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

McGuire-Dent Membership Totals:

- Adults: 2585
- Seniors: 1344
- Youth: 441
- Military: 398
- Daily Pass (Adults & Seniors): 120
- City Employee Passes (All Access to Pool and Parks): 123

Wright Cuney Membership Totals:

- Adults: 547
- Seniors: 160
- Youth: 607
- Held Community Meetings For/With: Better Parks for Galveston, The Families, Children & Youth Board, Cultural Arts Commission, Tree Committee and Galveston Ukulele Society.
- Continued planning for the February 2024 Texas Recreation and Park Society Institute, hosted in Galveston
- Lobby renovations at McGuire-Dent and Wright Cuney Recreation Center
- Opened Summer Youth Program and Camps at Both Recreation Centers
- Began hosting Summer Concert Series with the Galveston Beach Band on Tuesdays in the Summer at Sealy Pavilion and with Save the Locals/Misc Bands on Thursdays June-July at Menard Park Band Shell.
- Submitted FY24 Budget Estimates
- Hosted Comcast and the United Way of Galveston Community Event



UPCOMING PROJECTS

- Continue to Review & Update Programs, Policies, and Procedures
- Replace flooring in Computer Lab
- Replace flooring in Fitness Room
- Replace flooring in Community Room
- Relocate computer lab and game room
- Expand fitness area & replace older equipment
- Complete front lobby renovations at both recreation centers

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS



UPCOMING PROJECTS

- Hosted Swim meet for teams from Alvin and Lake Jackson on June 10th
 - Trained 4 additional lifeguards.
 - Hired 8 more lifeguards.
 - 62 Water Fitness Classes
 - 13 party deck rentals and 1 private after hours rental.
 - Held Session 1 & 2 of Summer Swim Lessons with 265 participants.
 - Current Memberships: Adult – 414, Child – 145, Senior – 231, Military – 48, Water Aerobics -173, City Employee 123
 - Average Daily Attendance for month:266
 - Pool Transactions for June. Memberships \$36,389.00, Activities & Programs \$7,435.00, Concessions \$4,651.50, Rentals \$3,205.00, Training Classes \$125.00, Expense Reimbursement \$92.00
- Plan for upcoming events department wide
 - Overhaul and update acid room

Pocket Park 1

- Opened Pocket 7 days a week 7am-7pm
- Daily Beach Transactions: \$43,233.00
- Season Passes Sold: \$3100.00
- Total Revenue: \$46,333.00

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

- Hosted five Pre-Development Meetings
- Landmark Commission:
 - 23LC-030 3205 Ave N Landmark designation
 - 23LC-031 3810 Ave M Certificate of Appropriateness for Roofing Material
 - 23LC-032 1118 Ave I Certificate of Appropriateness for Brick Front Stairs
- Planning Commission:
 - 23P-048 3205 Ave N Landmark designation
 - 23P-049 12223 FM 3005 Planned Unit Development request
 - 23P-050 2315 72nd Replat - 7 lots into 1
 - 23P-052 1828 Ave B License to Use - existing construction
- Zoning Board of Adjustment:
 - 23Z-006 3321 Ave O Appeal of Staff Determination - Motel "Sign"
- Beachfront Construction/Dune Protection Permits:
 - 23BF-029 18911 De Vaca Demolish existing dune walkover and rebuild taller and longer one in its place.
- Planning Administration:
 - 23PLAT-00016 2001 Ave O 1/2 Replat 1 into 2
 - 23PLAT-00017 4011 Sunset Bay Replat 2 into 1
 - 23PLM-00110 1017 61st Coin Ops
 - 23PLM-00111 2302 Ave B Temp Concession
 - 23PLM-00112 1808 Ave K Tax Eligibility
 - 23PLM-00113 112 19th Zoning verification letter "A"
 - 23PLM-00114 4161 Pointe West Temp concession - Juneteenth
 - 23PLM-00115 4161 Pointe West Temp concessions - 06/23-06/25, 2023
 - 23PLM-00116 4161 Pointe West Temp Concession - 7/1 to 7/4
 - 23PLM-00117 4161 Pointe West Temp concession - July 4th weekend 06/30 - 07/03/2023
 - 23PLM-00118 4161 Pointe West Temp Concessions - Summer Fun - 06/23-24, 2023, Independence Day - 06/30 - 07/04, 2023"
 - 23PLM-00119 3428 Seawall Temp concession - July 4th weekend, 06/30/23 - 07/04/23
 - 23PLM-00120 3424 Ave R 1/2 Tree

Removal - Private

- CZC2023-11 5316 Ave J Certificate of Zoning Compliance for Vape City
- CZC2023-12 2411 Ave B Certificate of Zoning Compliance for 1877 On The Strand
- CZC2023-13 6626 Stewart Certificate of Zoning Compliance for Galveston Shutter & Shade Co
- CZC2023-14 2614 59th Certificate of Zoning Compliance for Jamieson FFL

BUILDING DIVISION



LAST MONTH'S ACCOMPLISHMENTS

- [Inspections Completed](#)
- [Permits Issued](#)

POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- 6567 total Calls for Service
- 747 Reports written
- 503 total Arrests
- 63 DWI Arrests
- Traffic Safety Unit:
 - 242 Traffic Stops
 - 80 Citations/Written Warnings Issued
 - 3.3 oz of Narcotics seized
 - 4 firearms seized
 - 3 vehicles seized
 - 1 Stolen vehicle recovered
 - 5 Warrants filed
 - 59 total arrests
 - 33 DWI arrests
- Officers Gardner and Jones were recognized by the City Manager for exemplary service as part of a new initiative to highlight outstanding staff members during City Council meetings.
- Community Services:
 - J1 presentations continue. June included 4 safety seminars. All J1 students in attendance received a bike light. GPD has also participated in the Beach Olympics for the J1 students this year.
 - A “Safety and Bully Free” presentation was given to the children within the ACE Program for GISD and Odyssey Academy. The attendees were able to ask questions and then received law enforcement-related trinkets for their attendance.
 - Successfully assisted with the coordination of the Annual Juneteenth Parade.
 - Met officers from College Station Police Station as a means of sharing our newly formed COAST team. Officers were able to tour the facility and speak with the entire team about the logistics and perks of utilizing Meadows and their model for the program.
 - This month’s meetings included Salvation Army Auxiliary (2), United Way Initiative, CPAAA Board, Lighthouse Charity Team, GPD Cops & Clergy, Galveston Urban Ministries, Restorative Justice, and We the People Juneteenth Coalition



PUBLIC WORKS

RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- Processed 123.35 tons of recyclable materials. Including 53.35 tons of paper, cardboard, and plastic, 18.58 tons of glass, and 38.43 tons of mixed metals and tin.
- Received \$10,995.19 in commodity rebates.
- The Recycling Center had an estimated 20,741 visitors to the recycling center for the month of February.
- Provided curbside service for 221 community members.
- Continued optimization of the recycling center.
- We also improved our processes for streamlining, infrastructure for shelter in place situations, and logistics by improving the layout of our staging area and loading zone.
- Provided collection support for The Rosenberg Library, The Galveston Sheriffs Department, Shriners Hospital, and provided bale removal services.
- Completed weekly-pickup services of all Internal City Divisions, Galveston County Sheriffs Department, Galveston College, Galveston ISD, Private/Charter schools in Galveston, and GISD Admin Offices.

Current Impact Data

- 2022-2023 Fiscal Year
- Total Commodity Sales: \$121,639.24
- Diversion Savings: \$101,366.03
- Total Tonnage: 1,120.21
- Landfill Cubic Yards Saved: 25,093.61
- Visitor Usage to the Facility: 180,730
- Curbside Service Usage: 221

MUNICIPAL SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Installed 41 water taps and 32 sewer taps.
- Repaired 21 distribution system leaks, investigated 24 property owner leaks, and responded to 6 low water pressure complaints.
- Line cleaning crews have cleaned 27,820 feet of collection system sewer main; removing 62, 220 pounds of debris.
- SL-RAT crew have inspected 174 manholes.
- Hydrant crew has inspected 155 and rebuilt/replaced 4 hydrants.
- Collection Crews repaired 5 cave ins on sanitary mains and repaired 19 sewer taps.



UPCOMING PROJECTS

- Hydrant crew will be assessing and repairing/rebuilding hydrants in Beachside Village and Bermuda Beach.
- The sewer construction crew is replacing the sanitary main between 49th, 50th between Ave R and Ave R1/2. Upon completion, they will be moving to repair cave-ins around the island.
- The valve exercising crew will continue proactive measures on 3005 near Jamacia Beach and move East.
- The SL-Rat Crew will begin proactive measures in Harve Laffite.
- Distribution construction crew will be running a new water main down 28th street.



VIEW REPORTS

[Click here to view the monthly report for Municipal Utilities](#)

STREETS & DRAINAGE



LAST MONTH'S ACCOMPLISHMENTS

- Installed 6 culverts.
- Mowed 8,000 linear feet of drainage ditches.
- Line cleaned 849 feet of storm mains.
- Repaired 4 bridge blocks.
- Repaired 93 potholes.
- Completed 49 utility patches.
- IDC crew completed 3 job.
- Swept 10 miles of streets.
- Paved 360 linear feet.



UPCOMING PROJECTS

- Mill and Overlay crew will be paving Driftwood.

TRAFFIC



LAST MONTH'S ACCOMPLISHMENTS

- Completed signal Cabinet Maintenance (filters, timing, ground testing).
- Continuation of No Parking Red Curbs, stop bars and the word "STOP" at intersections throughout the City.



UPCOMING PROJECTS

- Fourth of July special event parade and fireworks.
- Coordinate the timing of traffic lights on the Seawall.
- Complete the painting of school crosswalks prior to the start of the 2023/2024 school year.

SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Sanitation crews completed 1,057 total requests for service.
- Sanitation crews made 569 trips to the Transfer Station.
- Deposited 2,601.02 tons (5,202,040. Lbs.) of trash/garbage at the Transfer Station.



UPCOMING PROJECTS

- Continue operations



VIEW REPORTS

[Click here to view the monthly report](#)

SCHOLES AIRPORT



LAST MONTH'S ACCOMPLISHMENTS

- The Airport Advisory Committee held its regular meeting at noon on June 13, 2023. The Committee discussed various projects' status and received the monthly fuel, operations, and budget reports.
- On June 13, 2023, airport staff met with TxDOT Aviation consultant Garver USA and reviewed all relevant airport documents, including the FAA 5010 inspection report, Airport Layout Plan, Master Plan, Wildlife Hazard Plan, Airport hangar waitlist, Pavement Management program, and current rates and charges for airport-owned fuel facilities and hangar storage. This information will assist TxDOT Aviation in developing its long-term strategic plan
- On June 14, 2023, RFP 23-16 was published with a bid opening date of July 13, 2023. This \$600,000 project is to replace 13 existing windows and frames in the ATCT. The Airport received an FAA Bipartisan Infrastructure Law (BIL) FAA Contract Tower Program Funding grant to cover 100% of the cost
- On June 22, 2023, the City Council approved the Economic Development Agreement between the IDC and the City to fund \$580,000 of the 10% local match needed for a \$5.8 million grant for airport improvement projects, including Taxiway E Realignment, Apron Reconstruction, & Airfield Drainage projects.
- Runway Safety Action Team (RSAT) Meeting: On June 23, 2023, Robinson Aviation (RVA) which operates our Air Traffic Control Tower, held its annual safety meeting with airport staff and tenants. The RSAT meeting aims to bring individuals and organizations actively involved in air-side operations and the movement of aircraft, vehicles, and equipment in the Airport Operations Area (AOA) to participate in developing recommendations and solutions to enhance surface safety and help reduce runway incursions.
- Rosenberg School Tour: On June 26-7, 2023, students enrolled in summer STEM classes will tour the Airport, air traffic control tower, and an aircraft hangar to learn more about airport operations, related careers, and services offered at the Scholes airport.
- We handled 45 requests for information related to airport operations in June.
- Airline service: 26
- Aircraft Rental: 0
- Flight Instruction: 1
- Lease Hangar Space: 2
- Vehicle parking: 3
- Complaints: 0
- Other: 13

SCHOLES AIRPORT



UPCOMING PROJECTS

- **RFP 23-16 Air Traffic Control Tower (ATCT) Window Replacement Project:** The bid opening for this project is July 13, 2023. This project replaces the 13 existing windows and frames in the ATCT. The Airport received an FAA Bipartisan Infrastructure Law (BIL) FAA Contract Tower Program Funding grant to cover 100% of the cost of this project, not to exceed \$600,000.
- **Moody Gardens Air, Car & Boat Show:** Moody Gardens is hosting an action-packed weekend of daytime and evening events, including free air, car, and boat shows, on August 11-12, 2023. Go to <https://www.moodygardens.com/air-car-boat-show/> for more information on show times

VIEW REPORTS

- [Click here to view the traffic report](#)
- [Click here to view the fuel report](#)
- [Monthly Airport Inquiries](#)